

Missionary Associate Application & Fundraising Timeline

Average Application Processing Time is 2-4 Months | Average Fundraising Time is 6-7 Months

JANUARY

- Make a commitment to give a year and pray about a lifetime!
- Contact AGWM Pipeline determine a location by end of January or early February if possible (<http://wideopenmissions.org/pipeline>)
 - Check with your local and regional Chi Alpha leaders for suggested Give-a-Year locations.
 - You must be invited to your location by a host missionary. Be proactive to set up phone and Skype appointments!
- Talk about your decision with your parents right away

FEBRUARY

Step 1: Complete Online MA Application (shoot for Feb 1, even if a location is not finalized) | 2-3 Days
<https://secureapp.goag.org/login.aspx>

Step 2: Initial Review of Application by AGWM | 2 to 8 weeks

- An AGWM application specialist will contact .
- Email your Network MA specialist when you apply. They will help to expedite your application. (Northwest: Carie Jorgenson, cariejorgenson@gmail.com, or Dave Cole's administrators).
- **You must have a confirmed location/missionary invitation before you can gain Network endorsement**
- A region-specific AGWM account specialist will be assigned to you. Your Network MA specialist can help prompt AGWM to keep the process moving. Be proactive with both specialists.
- **The application is sent to your Network leaders for Review (2-5 day turnaround time).**
- Your Network missions office will call you, and your Network Chi Alpha leader, to get to know you.
- Sign your Network's MA fundraising policy and return it your Network office
- Then your Network will send your MA endorsement form to AGWM
- AGWM will process your references and credit/background checks
 - CALL your references & ask them to turn in ASAP! This will reduce processing time.

MARCH Pre-Field Orientation

Step 3: Screening Process | 2 to 8 weeks

When references and information have been received, your file will be reviewed.

APRIL

Step 4: Placement Process with Mentor Missionary | 3 to 6 weeks

- Assignment details are discussed and finalized with the mentor missionary and AGWM area director.
- **Attend Chi Alpha Support Raising Training in the spring** (nwxa.org/SRT & verticalsupportraising.com)
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MAY

Step 5: Approval Process by Regional Director | 1 to 2 weeks

When your assignment details have been received, your file will be prepared for presentation to your AGWM regional director. Once final approval is given, an email will be sent to you with your assignment details.

Upon Final Approval:

- AGWM send you an invitation to attend the June Pre-Field Orientation
- MA receives an AGWM (00) account to receive donations. This will be searchable on giving.ag.org.
- MA opens a personal bank account with AG Credit Union (to spend funds on the field)
- MA receives a secure MA email account
- Be proactive to thoroughly understand your country's visa process

BEGIN FUNDRAISING! | Average is 3-6 months to raise funds

JUNE Pre-Field Orientation

Step 6: Attend June Pre-Field Orientation (PFO) | 12 Days | 2nd & 3rd Weeks of June

MAs are required to attend a training conference for AGWM missionaries in Springfield. PFO occurs 3 times a year: March, June, or October. PFO costs are part of the budget raised. You can visit the Events page for exact dates: (<http://wideopenmissions.org/resources/events>).

FUNDRAISE

JULY

FUNDRAISE

AUGUST

FUNDRAISE

SEPTEMBER

FUNDRAISE

OCTOBER Pre-Field Orientation

FUNDRAISE

NOVEMBER

FUNDRAISE

DECEMBER

Obtain Final Clearances to Depart:

- Financial Clearance – 100% budget raised
- Visa Clearance – Visa requirements met for assigned country
- Regional Clearance – The field is ready & prepared to receive you
- Travel Clearance – A copy of your travel itinerary is returned to Missionary Services
- Insurance Clearance – Insurance enrollment form is completed and returned

MAPS Application & Fundraising Timeline

Average Application Processing Time is 2-2.5 Months | Average Fundraising Time is 2-4 Months

JANUARY-FEBRUARY (month 0)

- Make a commitment to give a year and pray about a lifetime!
- Contact AGWM Pipeline determine a location by end of January or early February if possible (<http://wideopenmissions.org/pipeline>)
 - Check with your local and regional Chi Alpha leaders for suggested Give-a-Year locations.
 - You must be invited to your location by a host missionary. Be proactive to set up phone and Skype appointments!
- Talk about your decision with your parents right away

MARCH (month 1)

Step 1: Apply online | 1 to 2 days

- <http://wideopenmissions.org/go-short-term/maps-volunteer>

Step 2: Initial Review | 1 to 2 weeks

- After initial review, an AGWM application specialist will contact you.
- The MAPS office can be slow. If you have not received communication after 3 weeks, be proactive to email agwmmaps@ag.org and check on the status of your application.
- Phone interview with MAPS office

Step 3: Discovery Process | 1 to 2 weeks

- Your references will be checked. CALL your references and ask them to fill it out ASAP.

APRIL (month 2)

Step 4: Screening Process | 1 to 2 weeks

- Your file will be reviewed.

Step 5: Assignment Process | 1 to 2 weeks

- Your file assignment details will be established.
- The AGWM field team leader proposes the budget to the regional director. Then the MAPS office receives the budget & then sends the info to you, along with forms for your support raising.
 - You communicate directly with the AGWM field team leader. Ask lots of questions: whether or not to do pre-field language training, what type of clothes to have, how to pack, what shots you need, and if missionaries want you to bring something from the U.S.
- Attend Chi Alpha Support Raising Training in the spring (nwx.org/SRT & verticalsupportraising.com)

MAY (month 3)

Step 6: Approval Process | 1 to 2 weeks

When your assignment details have been received from the field team leader, your file will receive final approval. Once final approval is given, an email will be sent to you with your assignment details and final steps to take before departure.

Upon Final Approval:

- MAPS worker receives an AGWM (00) account to receive donations
- MAPS worker opens a personal bank account with AG Credit Union (to spend funds on field) (?)
- MAPS worker receives a secure email account
- Be proactive to thoroughly understand your country's visa process
- MAPS worker buys their own plane tickets & gets reimbursed

JUNE (month 4)

FUNDRAISE, and re-read orientation packet from field missionary

JULY (month 5)

FUNDRAISE

AUGUST (month 6)

FUNDRAISE

SEPTEMBER (month 7)

DEPART

Campus Missionary In Training (CMIT)

Application & Fundraising Timeline

Average Application Processing Time is 2-2.5 Months | Average Fundraising Time is 2-4 Months

NOVEMBER-APRIL

- Make a commitment to give a year and pray about a lifetime!

Step 1: Apply | 1 to 2 days Download your application online here:

https://chialpha.com/wp-content/uploads/2016/07/CMIT_app.pdf

- You MUST choose your top three campuses in the correct order. The list of programs is here:
<https://chialpha.com/join-xa/campus-missionary-in-training/cmit/#programs-offered>
- Most CMIT programs have a January deadline (the national website states February)

APRIL

Step 3: Begin Support Raising

- **Attend Chi Alpha Support Raising Training** in the spring (nwxa.org/SRT & verticalsupportraising.com)
- **April 1** is the final deadline to be accepted into the national CMIT program. You must be accepted into the national program. You must be admitted into the national CMIT program before being officially accepted to a local campus, even if the CMIT director there has pre-approved you. Most interns have their final placement by April 15.

Upon Final Approval:

- CMIT receives a US Missions (00) account to receive donations (instructions given at RUI, but call earlier)
- CMIT receives a secure USM email account

MAY

Graduate & FUNDRAISE

JUNE

FUNDRAISE

Step 4: National Training | 1 week

- Attend RUI for initial internship training.

JULY

FUNDRAISE

AUGUST

FUNDRAISE

Step 5: Begin

- CMIT programs will have an August 1 or September 1 start date, contingent on raising your full budget.

SEPTEMBER (month 7)

Step 5: Begin

- CMIT programs will have an August 1 or September 1 start date, contingent on raising your full budget.

CMIT FAQ

- Who should do a CMIT program?
 - Those who sense a call to full-time campus ministry, or who want to test a potential call with a year-long experience on the field.
- How do you know which program I will do?
 - It is very helpful to have pre-approval from a campus, but not necessary. You can get application approval without an invitation from a campus program.
 - You must put your top 3 campuses on the application list. List your pre-approved campus as your #1 choice. If you are not pre-approved, the campus will receive your application from the national office. They will have two weeks to either accept you into their program or forward your application to your next choice.
- What is the standard CMIT budget?
 - \$1200-2000, depending on the cost of living in your area.

Other Give-a-Year Questions

Overseas

- Are there debt limitations?
 - o MA \$350 per month max with a college degree. AWGM account specialist can work out a plan with you. They might have a \$20,000-25,000 limit
 - o Chi Alpha does not recommend going abroad until your total debt is under \$30,000.
 - o MA program will allow for paying debt within your monthly budget
 - o MAPS program is reimbursement-based & will not allow for monthly debt payments while on the field. AGWM sees MAPS as an extended missions trip, and not a job.
 - You might have to pay ahead of time, or save money for someone else to make payments for you
- If I do MAPS first, and then want to extend my commitment, can I become an MA?
 - o Yes. You can apply while on the field, and then come back to the states for a Pre-Field Orientation and support raising before returning to the field.
- What is the average budget to raise?
 - o It depends on the region, but usually \$2,000-2,500 per month for an MA.
 - o \$1000-2000 per MAPS worker
- What can slow the process down?
 - o If you have not finalized a location
 - o If someone is traveling who needs to approve your file
 - o If references are slow to respond
 - o If you are not proactive in communicating with AGWM office
 - o Having too much debt
- What can speed the process up?
 - o Knowing a final location before you apply
 - o Being proactive in your communication with your field missionary
 - o Being proactive in your communication with AGWM
 - o Asking your references to be quick to respond
- What are the key differences between MAPS & MA?
 - o MA is seen as a form of employment (you will be taxed on the income)
 - Higher monthly budget
 - You can raise money to cover other expenses besides the trip itself, such as student loans.
 - o MAPS is seen as a missions trip
 - Lower monthly budget
 - You can not raise money to cover other expenses besides the trip, such as student loans
 - o MA processing takes longer, but you can spend longer on the field
 - o MAPS processing is shorter, but you can only spend 11 months on the field
- What are all the ways I can give a year?
 - o MAPS, World Missions MA, & US Missions MA (CMA)
 - o Chi Alpha MA program is called CMA internally, but is within the US Missions MA program. Eventually you get an account specialist in US missions.

What to ask the missionaries

- Tell them you are looking for a place to give a year
- Ask what their ministry is like and what you would do if you were to give a year there
- Ask them if you would be able to come as a give a year, in the time frame that you are wanting to go. For example, if you want to go next year ask them if they have space available
- Ask what your next step would be if you decide to give a year with them

Decide where you want to go

- Talk to your mentor, pray, stay in contact with your missionary, make sure the missionary has space on their team for you, and make a commitment

Once you have decided

- Ask to Skype your missionary and ask them all the questions (next steps, budget, when they want you to arrive, how to prepare, do you need a visa, application process, etc.)
- Go to support raising training your senior year at Central
- Have a sit down conversation with your family

US Missions MA (CMA) Application & Fundraising Timeline

Average Application Processing Time is 2-2.5 Months | Average Fundraising Time is 2-4 Months

JANUARY-FEBRUARY

- Decide to give a year as a Campus Missionary Associate
- Choose a campus – any willing Chi Alpha group can receive a CMA.

Step 1: Apply online | 1 to 2 days Apply online. <https://chialpha.com/join-xa/#missionary-associates>

- The campus missionary/minister reviews the application and determines whether he/she will accept and supervise this CMA candidate. It is the responsibility of the CMA candidate to acquire the campus missionary's/minister's signature for the budget form and approval form.

MARCH

Step 2: Screening Process | 1 to 2 weeks

- Your file will be reviewed & your file assignment details will be established.
- You must obtain your own health insurance and show proof of this to the national office before your financial account will be opened.
- The Chi Alpha leader will work to determine the budget you will need to raise.

APRIL

Step 3: Begin Support Raising

- Attend Support Raising Training in Ellensburg (nwxa.org/SRT & verticalsupportraising.com)

MAY

Step 4: Approval Process | 1 to 2 weeks

When your assignment details have been received from the Chi Alpha director, your file will receive final approval.

Upon Final Approval:

- CMA worker receives an AGWM (00) account to receive donations
- CMA worker receives a secure email account

JUNE

Step 5: Training | 1 week

- Attend RUI or Northwest SICM (decide with your director which you will attend)

FUNDRAISE

JULY

FUNDRAISE

AUGUST

FUNDRAISE

Step 6: Begin

- CMA programs will have an August 1 or September 1 start date, contingent on having raised your full budget.

SEPTEMBER

Step 6: Begin

- CMA programs will have an August 1 or September 1 start date, contingent on having raised your full budget.

Campus Missionary Associate FAQ

- How many hours per week is a CMA?
 - A CMA position can be part time (15-35 hours per week) or full time (40-45 hours per week). If you are part time, you are allowed to have another part-time job to supplement your income
- Why should I choose the CMA program?
 - You want to serve the ministry out of gratitude for Chi Alpha's impact on your life, or you want to develop a project within the ministry.
 - You want to help the campus minister to grow the local ministry.
 - You don't necessarily sense a lifetime calling to ministry, but want to give back to the Lord.
- What is a standard budget to raise as a CMA?
 - \$2,200-2,400 for full-time CMAs, depending on the cost of living in your area.